

# Driver Vacancy



Schooling for Life is an organisation for youths in Freetown. It offers an intense three pillar education programme consisting of:

1. Scholarships for the vocational education of a student's choice.
2. Extra-curricular skills training at a Schooling for Life training centre.
3. Personal guidance by a professional guidance counsellor.

The programme is open to eligible Sierra Leonean youths between the ages of 15 up to 25.

Schooling for Life is looking for a full time Driver.

## **Qualifications:**

- A valid driver's license
- Availability for in-country travel
- Minimum of at least 5 years driving experience, preferably for a project or non-governmental organisation in Sierra Leone
- Excellent driving record
- Basic knowledge of auto mechanics
- Experience in driving in Freetown

## **Essential values:**

- Professional, hard working, honest, high integrity and moral standards, learning attitude, service focused.

## **Essential skills:**

- Good communication skills
- Good interpersonal skills
- Knows how to operate a manual car
- Ability to read, speak and write English to a professional standard

## **Job profile:**

- Provide transportation, using Schooling for Life vehicle, of goods, staff and other authorized passengers;
- Keep vehicle clean, with sufficient fuel and in optimal state at all times;
- Operate and maintain the assigned vehicle in a safe manner that maximizes vehicle working life;
- Maintain up to date vehicle registration and insurance;
- Inspect and be vigilant at all times for the detection of any faults and/or damage to the assigned vehicle, whether accidental or otherwise, and submit a written report on it as soon as possible to the supervisor;
- Ensure that all necessary measures are taken to avoid theft of the vehicle(s). These measures should include among others: proper use of locks, on doors and close windows, and ensuring that the vehicle is parked in secure places.
- Prepare travel advance requests and travel expense reports in a timely, honest, and accurate manner for all up-country travel;
- Perform other duties as assigned by his/her supervisor.

---

Are you interested? Then please email us the following: a motivational letter (cover letter) and CV with reference, to [admin@schoolingforlife.net](mailto:admin@schoolingforlife.net). If you have any questions, please email the above address or call +232 (0)99 181 726. For more information about Schooling for Life, go to: [www.schoolingforlife.net](http://www.schoolingforlife.net).

---

**Vacancy will be open until qualified candidate is found.**

**Schooling for Life, 16 Adelaide Street, Freetown, Sierra Leone.**